

Report of: The West North West Area Leader

Report to: The Inner North West Community Committee – Headingley; Hyde Park & Woodhouse; Weetwood

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For decision

Wellbeing Update and Commissioning Process Approval

Purpose of report

1. This report provides the Inner North West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15 and the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting.
2. The report provides an update on the Youth Activity Fund and seeks approval of remaining funding.
3. The report also asks the Community Committee to approve the commissioning process and timescales for the 2015/16 Wellbeing budget.

Recommendations

- Note the current budget position for the Wellbeing Fund for 2014/15 (**Appendix 1**).
- Note the current position of the small grants and skips pots and those small grants and skips that have been approved since the last meeting (**Table 1** and **Table 2**).
- Note the current position of the Youth Activity Fund (**Table 3**) and approve those projects put forward by the Children & Young People's Sub Group to allocate the remaining YAF balance for this financial year.
- Agree the process and timescales for the Wellbeing commissioning round for 2015/16.
- Agree the Wellbeing funding priorities for 2015/16.

Main issues

4. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
5. The Inner North West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
6. Community Committees have received a reduced allocation to their Wellbeing Revenue Budgets for 2014/15 compared with that given in 2013/14. This gave the Inner North West committee an allocation of £186,600. Taking into account project underspends from 2013/14, the total fund available for new projects in 2014/15 was £193,635. This funding was committed to 27 projects, as listed in Appendix 1 (paragraph 1.2).
7. In addition to revenue the Community Committee also receives an allocation of Capital funding. At the March 2014 meeting, the Inner North West committee had a total of £38,800 to allocate. This funding was allocated to 5 projects, to run alongside the previously approved Sparrow Park project, as listed in Appendix 1 (paragraph 2.1).
8. In 2014/15, the Inner North West Community Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

Wellbeing Budget Statements 2014/15

9. The latest Wellbeing Budget Statement for 2013/14 is included as **Appendix 1** to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

As agreed at the last meeting, for the remainder of 2014/15 financial year, approved projects affecting Kirkstall will continue to be managed and monitored through the Inner North West Wellbeing Budget, with information provided on these projects for inclusion within both Inner West and Inner North West reporting mechanisms.

Wellbeing Budget – Small Grants & Skips

10. **Table 1.** below outlines those Small Grant applications that have been approved since the last meeting of the former North West (Inner) Area Committee. **Table 2.** outlines those skips that have been approved since the last meeting. Taking these into account, there is **£5,432** still available for allocation for Small Grants and **£1,099** still available for Skip Hire in the 2014/15 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

Table 1: Small Grant Approvals (17/07/14 – 30/09/14)

Project Name	Organisation /Department	Amount Requested	Amount Approved
Burglary Other	WYP	£ 500.00	£ 500.00
Summer Club	INW Hub Cluster	£ 464.00	£ 464.00
Holocaust Museum Visit	Council of Christians & Jews Leeds Branch	£ 255.00	£ 255.00
Swimming Lifesaving	Better Leeds Communities	£ 654.00	£ 654.00
Burley Families Seaside Trip	Better Leeds Communities	£ 500.00	£ 500.00
Open XS Lantern Festival	Open XS Cluster	£ 500.00	£ 500.00

Table 2: Skip Approvals (17/07/14 – 30/09/14)

There have been no skips approved since the last meeting.

Youth Activities Fund

11. The In 2014/15, the Inner North West Community Committee received a sum of £35,768 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. Please note, a sum of £6,814 will be transferred from the unallocated balance of the Inner North West Youth Activities Fund to Inner West for the use by the Kirkstall Ward. **Table 3.** below lists those projects currently agreed for Youth Activity Fund Support.

Table 3: Youth Activity Fund – Projects funded to date.

Project Name	Organisation /Department	Amount Requested	Amount Approved
Trapeze – Youth Aerial Project	Urban Angels	£2,335.00	£2,335.00
Holiday Activities	YMCA – Hawksworth Wood	£2,505.00	£2,505.00
Multi Sports Holiday Camp	LCC Sports & Active Lifestyles	£2,688.00	£2,688.00
INW Summer Mixtape 2014	Equilateral Media	£2,000.00	£2,000.00
Woodhouse Kickboxing	Youth Point @ Cardigan Centre	£1,046.00	£1,046.00
Friday Night Project & Junior Youth provision	Leeds YMCA	£4,272.00	£4,272.00
Left Bank Skate	Left Bank Leeds	£3,645.00	£3,645.00

12. At the time of writing this report, the Children & Young People's Sub Group were undertaking an application round in order to allocate the remaining Youth Activities Fund for this financial year. Alongside the sub group, Youth Activities Fund must be allocated in consultation with young people. To facilitate this, a Youth Panel and a Children & Young People's Sub Group meeting have been scheduled prior to the Community Committee to consider applications and make recommendations of projects for approval.
13. The Community Committee are asked to consider and approve those projects put forward by the Children & Young People's Sub Group, in order to allocate the remaining YAF balance for this financial year.

Wellbeing Application and Commissioning Process 2015/16

14. Members are asked to consider how they would like the process for Wellbeing Fund applications and commissioning to run for the 2015/16 financial year.
15. Taking into account feedback from Members, it is proposed to hold ward briefings in November prior to the opening of the commissioning round. This will give Members the opportunity to consider the type of schemes they would encourage applications from. Appropriate organisations will then be sought to develop suitable proposals.
16. The commissioning round is proposed to take place with the following key milestones:
- **9th October 2014:** Community Committee to consider the details of the proposed commissioning round and timescales.
 - **November 2014:** Area Support Team to meet with Members in ward briefings to discuss potential applications.
 - **1st December 2014:** Commissioning round begins. All previous applicants, Community Committee and forum contacts will be informed. A press release will be produced announcing the launch of the commissioning round.
 - **31st January 2015:** Commissioning round ends. Deadline for all Wellbeing Fund applications.
 - **w/c 2nd March 2015 (date to be confirmed):** Members briefing to review all applications and recommend those that should be put forward for Community Committee approval.
 - **12th March 2015:** Community Committee meets to approve 2015/16 Wellbeing Fund allocations.
 - **1st April 2015:** All successful applicants notified and organisations begin implantation of project activity.
17. In an effort to ensure that projects are able to begin spending funds in April, applications put forward to the Community Committee for approval will be notified prior to the meeting.

18. It should be noted that at the point of writing this report, it is unclear what level of funding will be available for the Community Committee to allocate at the March meeting. Should an announcement on Wellbeing allocations to Community Committee by Full Council not be forthcoming in time for the 12th March Community Committee, then it will be recommended that the Community Committee postpone its decision on Wellbeing allocations until the next available meeting.

2015/16 Wellbeing Funding Commissioning Priorities

19. In an effort to ensure that limited funds are targeted at the areas where they are needed most, the Community Committee is asked each year to consider how it wishes to express its priorities for Wellbeing Funding to perspective applicants for the year ahead.
20. Having reviewed the priorities from recent years, the following set of priorities is suggested to be offered to Wellbeing Fund applicants for 2015/16. These priorities link in with the Area Committee Business Plan.

<i>PRIORITIES</i>
• Promote healthy lifestyles and tackle health inequalities
• All children and young people have access to out of school activities
• Provide opportunities for people to get jobs, volunteer or learn new skills
• Provide opportunities and facilities to enable local people to access and engage in sport and cultural activities
• Make better use of our community buildings
• Reduce crime and anti-social behaviour
• Engage with local communities to strengthen community activity and involvement in local decision making
• Improve the local environment and our parks and open spaces
• Improve public service co-ordination working together with local residents to improve our most deprived neighbourhoods

21. The Community Committee is asked to approve the dates for the 2015/16 Wellbeing fund applications round and agree to hold ward briefings prior to the start of the commissioning round. The committee is also asked to agree its Wellbeing priorities for 2015/16.

Corporate considerations

a. Consultation and Engagement

22. Local priorities were set through the Area Business Plan process and the 2014/15 Wellbeing application round was advertised to all Community Committee contacts. The Youth Activity Fund application rounds were promoted through the Breeze Culture Network and local providers. Feedback from young people was presented to Ward Members and the Bramley Cluster steering group alongside the Youth Activities Fund applications.

b. Equality and Diversity / Cohesion and Integration

23. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

24. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

25. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

27. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

28. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services.

29. Projects funded via the Wellbeing fund and Youth Activities Fund are presented in the attached appendices.

Recommendations

30. The Committee is asked to:

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- Agree the Wellbeing funding priorities for 2015/16.

Background information

- **None**